

Job Description

Electrical Supervisor

Our Business Purpose

Providers of temporary site power, electrical safety and plant hire, coupled with continued reliable support, to the construction industry.

From our headquarters adjacent to Stansted Airport we are effectively able to meet the needs of our clients throughout London, the East and South East of England.

Our Vision

To bring new levels of service, safety and reliability, whilst providing quality plant for hire, to the temporary electrical industry.

To be admired for our management and staff development, and to be a company that people want to be part of.

Role Purpose

Effectively supervise and co-ordinate a team of site operatives.

To be responsible for the management of projects, co-ordination and control of allocated resources within your region. You will be required to lead and build your team and deal with minor team management issues.

A high level of customer service skills are required to deal with customer enquiries and demands.

Main Responsibilities and Accountabilities

- To work in close coordination with the Regional Engineer.
- To lead and supervise a regional team of site operatives.
- To manage the booking and organisation of works in accordance with our client's requirements and our internal procedures.
- To maintain and improve client relationships and assist in the company's growth by identifying new opportunities/ areas of work within your region.
- Preparation of the region specific monthly reports by the due dates, prior to submission to senior management/ Directors. Followed by monthly region review meeting.
- Carry out the identification, estimating and controlling of variation works across your area projects.
- To assist the Regional Engineer with the financial aspects of the projects under your supervision.
- Continuously minimizing any Health and Safety risks on and off site and internally within the departments.

Personal Development

As part of our continuous improvement and training policy we expect to offer some of the following training provided by both in-house trainers and external providers if required.

- Continued CPD as may be identified
- Safety awareness and compliance responsibility
- Technical courses as may be necessary
- Recruitment and selection principles together with associated legal requirements
- Internal disciplinary and grievance procedures
- Financial training linked to project accounts
- Presentation skills; managing and chairing meetings

It is the Company's intention that this job description is seen as a guide to the major areas and duties for which the job holder is accountable. However, the business will change, and the job holder's obligations are bound to vary and develop, so the job description should be seen as a guide and not as a permanent, definitive and exhaustive statement.

Remuneration

Salary details to be confirmed with the final applicant. A competitive salary will be available along with a company vehicle and benefits.

To apply please call Lin Eldon on **01371 877079** or
Email: linda@multitechsite.co.uk

TEMPORARY ELECTRICS - PERMANENT COMMITMENT