

Job Description

Financial Controller

Our Business Purpose

Providers of temporary site power, electrical safety and plant hire, coupled with continued reliable support, to the construction industry.

From our headquarters adjacent to Stansted Airport we are effectively able to meet the needs of our clients throughout London, the East and South East of England.

Our Vision

To bring new levels of service, safety and reliability, whilst providing quality plant for hire, to the temporary electrical industry.

To be admired for our management and staff development, and to be a company that people want to be part of.

Role Purpose

Reporting directly to the Finance Director you will be responsible for the effective management and development of a small finance team. Providing the Directors and senior managers with timely and meaningful financial and management reports.

Main Responsibilities and Accountabilities

- Assisting the directors with strategic direction and costing of the business.
- Improve the quality of reporting, processes and internal control procedures to help drive profitability.
- Plan and manage the annual accounts and audit with the FD.
- Preparation and monitoring of costs, budgets and cash flow.
- Assist with the preparation of, and report on, company wide key performance indicators.
- Regularly review and improve business processes, procedures and IT systems. Develop the systems to meet the changing business needs.
- Regular monitoring and reporting on our key clients, suppliers and market conditions.
- Develop and maintain commercial relationships with new and existing clients and suppliers to drive value and cost saving.
- Departmental staff recruitment, motivation, development, training and management.
- Ensuring that Health and Safety guidelines are fully adhered to at all times.
- Contribute to the training and development of other staff members.
- Effectively manage the department budget.
- Work as part of the senior management team, attending regular meetings, challenging the business assumptions and driving the business forward to achieve growth and profitability.
- To participate in and lead, where appropriate, business improvement projects for the continued success of the business.

Personnel & Training

As part of our ongoing management development policy you will be expected to work along side the internal HR function to identify training needs for both yourself and members of the team. Also, to assist in the implementation of training and development plans for your team as may be necessary.

Personal Development

The successful applicant can expect a personal staff development training programme, tailored to meet their specific individual requirements.

This is likely to include continued CPD as deemed necessary.

It is the Company's intention that this job description is seen as a guide to the major areas and duties for which the job holder is accountable. However, the business will change, and the job holder's obligations are bound to vary and develop, so the job description should be seen as a guide and not as a permanent, definitive and exhaustive statement.

Remuneration

Generous package for the right person according to qualifications and experience.

Requirements

Qualifications required ACA; ACCA; or CIMA.

Proven track record of staff management and development.

To apply please call Lin Eldon on
01371 877079 or
Email: linda@multitechsite.co.uk

TEMPORARY ELECTRICS - PERMANENT COMMITMENT